

TO: Town Plan Commission/Town Board
FROM: Lisa Potswald
RE: Monthly Report
DATE: July 1, 2014 through July 31, 2014
 Prepared on August 1, 2014

I. Permit Applications Approved and Issued:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	NOTES
Ed/Marilyn Hartig	11/11/13	3195 Big Bay Road	Principle dwelling, sanitary reconnect	C	
Chad/Jill Towle	7/2/14	2393 Umbrage	Privy	C	
Madeline Island Enterprises	7/8/14	219 Colonel Woods	Addition (Deck)	C	
Norman, Adrian	7/28/14	1843 North Shore	Driveway	T	

II. Certified Survey Maps

NAME	DATE RECEIVED	PROJECT ADDRESS	NOTES
Rob Peterson	7/6/14	2887 and 2907 North Shore	Peterson, Lindsay, Bohn properties

III. Permit Applications in Progress:

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Pedersen, Kristen	3/20/14	1198 Sunny Slope Road	Addition	C	Must verify site measurements
Van Veldhuizen	11/12/13	1748 North Shore	Accessory structure	C	Research holding tank size, verify siting
Lemke	10/16/13	Miller Farm Road	Driveway, fire number	T	Wetland Protection Overlay District; reviewed siting with DNR on 5/29/14; wetland delineation required

NAME	DATE RECEIVED	PROJECT ADDRESS	PERMIT TYPE	C= County T= Town	STATUS
Slater/McCue	1/20/11	1268 Big Bay Road		C	Waiting for shoreland restoration plan per DNR requirements. This permit has been on hold for two years but Larry will be retaining fees and keep the permit active.
LaDuke, Winona	4/28/12 (incomplete)	Middle Road	Land Disturbing Activity, Accessory (x2), Long Term Camping Unit	T	ZA received copy of the wetland fill application Nelson Constr. submitted to Alyssa Core 6-4-13 5/29/14 – Still in DNR hands
Bergeon, Susan	6/14/2013	2635 Big Bay Road	Principle, sanitary Special use	C	Waiting for sanitary application
Hartzell	6/8/2014	561 Mondamin	Principle – condo rental	T	Waiting for staking; may wait until 2015
Llop	5/15/2014	1321 Middle Road	Addition	C	Waiting to confirm measurements
Benware	6/25/14	2284 Benjamin	Sanitary/Accessory	C/T	Waiting for staking/sanitary plan
Devine, Tim	7/30/14	3855 Chippewa Trail	Accessory structure	C	Waiting to inspect setbacks

IV. Permit Applications Denied/Revoked:

None.

V. Violations

NAME	VIOLATION	ORDER
Ed Kale	Town of La Pointe v. Edward Kale – Ashland County	Ashland County agreed to take over the court case; letter was sent to Mr. Kale to comply with ordinance by 6/1/14. He did not comply, so complaint filed in Circuit Court on 6/2/14.

VI. Land Use Permit – No Permit Required:

None.

VII. Fire Numbers Issued

NAME	DATE RECEIVED	ASSIGNED ADDRESS	PARCEL #	NOTES
Robert/Lori Deichert	7/10/14	3320 Cramer Lane	PL #014-00325-0340	

VIII. Correspondences: Letters/MEMO to

NAME	DATE	PROPERTY	REGARDING
Town Board	7/3/14	N/A	Comprehensive Plan
Towle	7/7/14	2383 Umbrage	Privy permit
Pete Clark	7/17/14	N/A	Attractive Nuisance Ordinance
Pete Clark	7/17/14	N/A	Cell Tower Ordinance
Town Board	7/18/14	N/A	Attractive Nuisance Ordinance
Town Board	7/18/14	N/A	Cell Tower Ordinance
Tina Nelson	7/21/14	Main Street	Town Zoning
Town Board	7/30/14	N/A	Attractive Nuisance Memo

IX. Complaints Received About

None.

X. Public Information Requests

None.

XI. Revenue and Expenditures for the Previous Month

	June 2014	%	July 2014	Aug 2014	Sept 2014	Oct 2014	Nov 2014	Dec 2014	TOTAL	BUDGET
EXPENDITURES										
	53,973.00	60%							53,973.00	89,522.00
REVENUE										
Building (Land use) permits	2,201.00	25%							2,201.00	9,000.00
Zoning (Rental) permits	12,600.00	79%							12,600.00	16,000.00
TOTAL	14,801.00	58%							14,801.00	25,500.00

XII. New Business

- Researching grants for the windsled/winter transportation building;
- Preparing the Boating Infrastructure Grant for the Town transient dock;
- Developing 2015-2020 budget

XIII. Old Business

We have begun to receive copies for Town files of building permits issued as required per state law.

Planning and Zoning Department priorities for the next month:

- Work with property owners and agents on projects and issue permits.
- Comprehensive Plan public hearing on August 11, 2014 at 6:00 p.m.
- Organize CUP and BOA files/set up database – working on CUPs (developing summary information) to be reviewed by the TPC.
- Develop ordinances as prioritized by the Town Administrator:
 - Drafted Public Nuisance, Attractive Nuisance and UDC/Commercial for attorney and board review
 - Cell Tower Ordinance completed
 - Roads to come
 - Driveways to come

XIV. STATISTICS

Permits issued in July 2008-2014 and permits issued in August 2008-2013.

